



## Tarbolton Community Council

C/O John Shirkie

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## Meeting Minutes for 2nd November 2022

A meeting of the Tarbolton Community Council was held at the Tarbolton Community Campus at 7pm on 2<sup>nd</sup> November 2022

### Persons Present

Cathy Thompson	Vice-Chair	Tarbolton Community Council
John Shirkie	Secretary	Tarbolton Community Council
Jean McColm	Treasurer	Tarbolton Community Council
Billy McColm	Planning and Licencing	Tarbolton Community Council
Josie McMurdo	Member	Tarbolton Community Council
Pauline Sykes	Member	Tarbolton Community Council
Janet Thornton	Member	Tarbolton Community Council
Matthew McColm	Social Media & Public Relations	Tarbolton Community Council
Lorraine McKenzie	Link Officer	South Ayrshire Council
Cllr Julie Dettbarn	Elected Official	South Ayrshire Council
Helen Ross	Acting Head Teacher	Tarbolton Primary School
Margaret Stewart		Member of Public
Sandra Boyd		Member of Public
Vicky Dalrymple		Member of Public
Robin Dalrymple		Member of Public
Elizabeth Watters		Member of Public
Mary Haughey		Member of Public
Caroline Borland		Member of Public
Lorraine McGill		Member of Public



## Apologies

Robbie Mann	Chair	Tarbolton Community Council
Cllr Stephen Ferry	Elected Official	South Ayrshire Council

## Approval of Minutes

The minutes of the previous meeting were approved as an accurate record.

## Matters arising and action points

1. All previous minutes items were discussed in turn and this became unstructured, repetitive, and time consuming. The Secretary proposed that an action log of all outstanding matters and new items raised, should be prepared in order to record responsibilities, status and progress against all matters being considered by the Community Council. The Social Media & Public Relations Officer agreed to help with a suitable template. This action plan will allow matters which have been dealt with to be closed and removed from future discussions and will thus expedite the discussion process around outstanding items at future meetings.
2. The matters arising action plan is included at **appendix 1**

## Update on Community Council website and social media

1. The Social Media & Public Relations Officer provided an update on the website and the use of social media by the Community Council.
2. The website is currently under development and the Community Council members have had an opportunity to look at it. It will include a section on the members profiles/pictures. It will also have a section for the publication of current/future agendas and minutes. Steps will be taken to populate it with all the historical minutes going back over the years. It will be a good source of information for the public on all matters relating to the Community Council.
3. The Facebook page is operational and receiving a good deal of traffic and engagements. It is actively used for inviting the public to the Community Council meetings and has seen an increase in public attendance at meetings. The Instagram and Twitter accounts are also in operation and being monitored.
4. Council specific email addresses will be rolled out in due course ie a council mailbox, and specific mailboxes for the secretary, treasurer etc.
5. Community Council members present agreed to have their photos taken for the website and this was arranged after the meeting by the Social Media & Public Relations Officer.

## South Ayrshire Council Sports Awards 2022

1. The secretary had received an email from South Ayrshire Council asking him to circulate a flyer for the awards. He circulated it to community council members and



put it on the agenda for the meeting as there may be candidates throughout the community worthy of nomination.

2. It was noted that there was no closing date but that the awards ceremony was December 2022. No one from South Ayrshire Council could shed any light on this and it was agreed that the secretary would look into it further to establish if the closing date was past and whether it was worth circulating it to the community.
3. The secretary subsequently established that the closing date was 25 October 2022. We are too late for 2022.
4. We will watch for this opportunity next year as the village organisations have a number of hard working volunteers who would be worthy of nomination. As our use of social media increases and our following/follower profile grows there will be better opportunity to pick these notifications up via Twitter, Instagram and Facebook.

### **Any Other Competent Business**

1. Constitution for community councils
  - a. The SAC Link Officer provided copies of the 'constitution for community councils' for Tarbolton Community Council. She requested that each of the Community Council members read and sign these and return them to her at the December meeting.
2. Scheme of establishment for Community Councils
  - a. The SAC Link Officer proposed a change to the scheme of establishment for community councils which mandates that 'office bearers and /or bank signatories may not be directly related by birth, marriage, civil contract or co-habitation'.
  - b. The proposal was made by the SAC Link Officer to change this restriction to bank signatories only. All nine council members present voted unanimously to this amendment.
  - c. In Tarbolton Community Council, the Planning & Licensing Officer and Treasurer are husband and wife respectively. However the Planning & Licensing Officer is not, and never has been, a bank signatory. The community council is now fully compliant with the revised scheme of establishment.

### **Close of meeting**

The meeting was closed at 8.45pm by Vice-Chair Thompson. The next meeting will be at 7pm on 7<sup>th</sup> December 2022, at the Tarbolton Community Campus

