



## Tarbolton Community Council

C/O John Shirkie

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## Meeting Minutes for 7 December 2022

A meeting of the Tarbolton Community Council was held at the Tarbolton Community Campus at 7pm on 7 December 2022

### Persons Present

Robbie Mann	Chair	Tarbolton Community Council
Cathy Thomson	Vice Chair	Tarbolton Community Council
John Shirkie	Secretary	Tarbolton Community Council
Jean McColm	Treasurer	Tarbolton Community Council
Billy McColm	Planning and Licensing	Tarbolton Community Council
Josie McMurdo	Member	Tarbolton Community Council
Janet Thornton	Member	Tarbolton Community Council
Matthew McColm	Social Media & Public Relations	Tarbolton Community Council
Lorraine McKenzie	Link Officer	South Ayrshire Council
Cllr Julie Dettbarn	Elected Official	South Ayrshire Council
Cllr Stephen Ferry	Elected Official	South Ayrshire Council
Kevin Braidwood	Head of Ayrshire Roads Alliance	Ayrshire Roads Alliance
Margaret Stewart		Member of Public
Vicky Dalrymple		Member of Public
Robin Dalrymple		Member of Public
John Alexander		Member of Public
Elizabeth Watters		Member of Public
Mary Haughey		Member of Public
Lorraine McGill		Member of Public

### Apologies

Pauline Sykes	Member	Tarbolton Community Council
Carolyn Bryce	Biologist	Ayrshire Rivers Trust

### Approval of Minutes

The minutes of the previous meeting, read by the Secretary, were proposed as an accurate record by Billy McColm, Planning and Licensing and seconded by Cathy Thomson, Vice Chair.



## **Outstanding issues and action points**

1. The new matters arising action plan was discussed for the first time. The action plan records responsibilities, status and progress against all matters being considered by the community council and will help facilitate discussion and ensure progression of actions.
2. Ongoing items are marked as pending. Those which were closed at the December meeting remain in the action plan for the next meeting for information purposes. Any items closed in earlier months have been removed. New items are added as they arise.
3. The matters arising action plan is included at **appendix 1**
4. A summary of the action points, following discussion at the December meeting, is as follows:
  - 4.1. Thirteen items remain pending for ongoing discussion/action, including one new item added. These relate to:
    - Community buy-out of fishing pond (action point 1)
    - Library Service (action point 2)
    - Antisocial behaviour (action point 3)
    - Landfill Contamination (action point 4)
    - Parking Issues (action point 6)
    - Speeding Issues (action point 7)
    - Pavement conditions (action point 8)
    - Flooding Gallowhill Park (action point 9)
    - Award for war memorial (action point 11)
    - Cosy Spaces (action point 13)
    - Gallowhill Avenue resident complaint (action point 14)
    - Old primary school stones (action point 15)
    - Refuse collection/littering (action point 18)
  - 4.2. Two items were closed at the December meeting. These relate to:
    - village tidy-up (action point 10)
    - purchase of Christmas tree (action point 17)
  - 4.3. Three items which had been closed at earlier meetings have now been removed from the action plan.

## **Discussion with Ayrshire Roads Alliance**

1. Kevin Braidwood, Head of Ayrshire Roads Alliance, attended the meeting. He had been invited in order to advise the community council on a number of ongoing action points including: parking issues; speeding issues; and the poor condition of pavements (action points 6-8 refer). A good discussion took place and he listened to the community's



concerns. Some good advice was received and actions agreed for taking the matters forward. Full details can be found on the action plan at appendix 1.

### **Approval of South Ayrshire Council RAG self-assessment return**

1. The Secretary had completed this as far as possible, with a view to it being approved by the council. However, the Community Council are currently still developing and enhancing their governance arrangements, and this was apparent from the self-assessment. The South Ayrshire Council Link Officer took away a copy of the self-assessment, in its current form, for consideration.

### **Treasurers Report**

1. The Treasurer provided an outline of the key financial transactions in the period:
  - 1.1. Income:
    - Bal and Em, Keystore : £100 donation towards Christmas tree
    - Lodge St James 135 : £100 donation towards Christmas tree
    - Lewis Gardiner, Lift Lab Gym: £100 donation towards Christmas tree
  - 1.2. Expenditure:
    - Website costs: £70.55
    - Purchase of Christmas tree: £315
2. The Treasurer's Report can be found at **Appendix 3**

### **Police Scotland Report**

1. There was no representative from Police Scotland in attendance. They subsequently submitted a police report on 8 December 2022 which was too late for the meeting. The pertinent points are as follows
2. Issues raised:
  - Disorder Calls x 2 (youths setting fire to rubbish and youths setting off fireworks)
  - Assault x 1 crime recorded
  - Road Traffic x 3 reports of road traffic issues
  - Miscellaneous x 5 other issues reported.
3. Information of note
  - Parking complaints: occupiers of vehicles have been spoken to in relation to the issues raised
  - Drug dealing: PC Hunter received no emails in relation to any intelligence regarding named persons dealing drugs within the village.



## Update on community council website and social media

1. The Social Media & Public Relations Officer provided an update on the Tarbolton Community Council website and social media office. He provided an onscreen walkthrough of the website, associated documentation and useful numbers for the benefit of the community council and members of the public who were in attendance
2. The Tarbolton Community Council Website went live on 7 December 2022. The website can be accessed at [www.tarboltoncc.co.uk](http://www.tarboltoncc.co.uk)
  - 2.1. The website is easily navigated and includes sections on (list not exhaustive):
    - your elected members and the mission statement for the community council
    - records of past meetings, agendas, minutes etc
    - how to contact members of the Community Council
    - links for reporting problems
  - 2.2. Items will be getting added to the website on an ongoing basis. There will also be the introduction of a new newsletter.
3. Social media such as Facebook, Twitter and Instagram continue to be used to communicate with residents and raise the profile of the community council. The social media data analytics are being actively monitored by the Social Media & Public Relations Officer and he has prepared a communications report for December which can be found at **Appendix 2**
4. The public notice board situated on Montgomerie street is now being utilised to display all community council notices that are displayed on social media ie meeting notices, agendas etc. This will help reach those residents of the village who are not on social media.
5. The South Ayrshire Council Link Officer congratulated the Social Media & Public Relations Officer on his efforts in introducing the new measures.
6. The community council acknowledges the hard work that the Social Media & Public Relations Officer has put in to raising the profile of the community council and encouraging public engagement, through the use of social media.

## Internal email system

1. The community council internal email system is now fully operational and appointed officers now have specific community council email addresses e.g. [secretary@tarboltoncc.co.uk](mailto:secretary@tarboltoncc.co.uk). The community council members were provided with a copy of the email directory and internal email usage policy.

## Community Christmas tree

1. This year's community Christmas tree was generously sponsored by community donations. The three donations, of £100 each, were received from Bal and Em, Keystore; Lodge St James 135; and Lewis Gardiner, Lift Lab Gym.



2. It was agreed that letters of thanks would be prepared by the secretary. Individual letters were prepared and hand delivered to each of the sponsors. Messages of thanks were also published across the social media platforms and a notice was displayed on the community notice board.
3. The community council would like to make the Christmas experience better next year, including the purchase of more lights etc. Christmas 2023 planning will need to commence earlier in the year.

### **Any Other Competent Business**

1. The Vice Chair advised that her husband had received an award in relation to services with Scottish Rowing.
2. A member of the public asked if the community council were doing anything to mark the occasion of the King's coronation. No thought had been given to this yet.

### **Close of meeting**

The meeting was closed at 8.30pm by Robbie Mann, Chair. The next meeting will be at 7pm on 1<sup>st</sup> February, at the Tarbolton Community Campus

